

Effective Date – June 16, 2008

City of Roanoke Residential Parking Program for City Owned and Operated Parking Garages

1. This City of Roanoke Residential Parking Program (Program) applies to residents living in the City's Central Business District. This Program may provide up to a maximum of 2 residential parking permits of any kind per dwelling unit to eligible and qualified residents.

2. For this Program the Central Business District (CBD) is defined as the area bounded by:

BEGINNING at the intersection of Interstate 581 and Kimball Avenue, N.E. and proceeding south on Interstate 581 to its intersection with Elm Avenue, S.E.; then proceeding westwardly along Elm Avenue to its intersection with Franklin Road, S.W.; then proceeding northwardly along Franklin Road to its intersection with Marshall Avenue, S.W.; then proceeding westwardly along Marshall Avenue, S.W. to its intersection with 5th Street, S.W.; then proceeding northwardly along 5th Street, S.W. to its intersection with the Norfolk Southern Railway tracks; then proceeding eastwardly along those railway tracks, to their intersection with 2nd Street/Gainsboro Road, N.W.; then proceeding northwardly along Gainsboro Road, N.W. to its intersection with Wells Avenue, N.W.; then proceeding eastwardly along Wells Avenue through its intersection with Williamson Road, and continuing eastwardly along Kimball Avenue, N.E. to its intersection with Interstate 581; to the point of BEGINNING.

3. The Program will provide monthly parking permits to eligible and qualified residents of the CBD in accordance with the terms and provisions of the Program, which include the following categories set forth below:

A. Residents who had active monthly parking permit(s) in the prior City of Roanoke Residential Parking Program as of March 31, 2008, will be eligible for the following permit(s):

- (i) One unreserved monthly parking permit for use in a City owned or operated parking garage, without a charge, subject to availability, until June 30, 2010.

Furthermore, if a resident held a 2nd active unreserved monthly parking permit as of March 31, 2008, that 2nd active permit shall remain eligible to be continued without a charge until June 30, 2010.

If a resident held one active reserved parking permit, or two active reserved permits, as of March 31, 2008, because of being a resident of a dwelling unit which had a structural connection to a City owned or operated parking garage, and they remain a resident of such dwelling unit, the reserved parking permit(s) shall remain eligible to be continued without a charge until June 30, 2010. If no 2nd active reserved permit was held as of March 31, 2008, any request for a second reserved permit will be subject to the provisions of Section A(ii) below:

- (ii) Any qualified and eligible resident requesting a 2nd unreserved or reserved parking permit on or after April 1, 2008, may purchase such unreserved or reserved permit at a cost of 50% of the then current posted unreserved or reserved parking permit rate in the parking garage for which it is purchased, subject to availability, until June 30, 2010.

The posted rate is subject to being changed by the City and the cost of such permits will reflect any such changes. Residents may qualify for the purchase of this one (1) additional discounted unreserved or reserved parking permit if more than one person is listed on the proof of residency document(s), as set forth in Section 5 below.

B. Residents who did not have active monthly parking permit(s) in the prior City of Roanoke Residential Parking Program as of March 31, 2008, will be eligible for the following permit(s):

- (i) One unreserved monthly parking permit for use in a City-owned or operated parking garage, without a charge, upon request from a resident of an occupied residential dwelling unit located in the City's CBD, subject to availability, until June 30, 2010.
- (ii) In addition to the above mentioned permit, qualifying residents may purchase one (1) additional unreserved parking permit at a cost of 50% of the then current posted

unreserved parking permit rate in the parking garage for which it is purchased, subject to availability, until June 30, 2010. The posted rate is subject to being changed by the City and the cost of such permits will reflect any such changes. Residents may qualify for the purchase of this one (1) additional discounted unreserved parking permit if more than one person is listed on the proof of residency document(s), as set forth in Section 5 below.

- (iii) All residential parking permits noted in B (i) and (ii) above shall be provided as unreserved parking permits with the exception of a permit(s) issued to residents of residential dwelling units which have a structural connection, such as a corridor, to a City owned or operated parking garage, upon a proper request as an alternative to an unreserved permit(s). Qualifying residents of such units will be provided one (1) reserved parking permit at no charge per occupied dwelling unit and may purchase one (1) additional reserved parking permit at a cost of 50% of the then current public posted reserved parking permit rate for that specific garage until June 30, 2010. The posted rate is subject to being changed by the City and the cost of such permits will reflect any such changes. Residents will qualify to purchase this one discounted reserved parking permit if more that one person is listed on the proof of residency document(s), as set forth in Section 5 below. All such structural connections are subject to prior approval by the City and the City will determine if such connection meets the provisions of this paragraph.
 - (iv) If a resident has a parking permit (reserved or unreserved) which is provided without charge or at a discount to such resident under another City sponsored or supported program or agreement, such resident will not be eligible to obtain another parking permit or permits without a charge or at a discount under this Section B.
- C. As of July 1, 2010, the Program will provide to eligible and qualified residents of the CBD the following:
- (i) One unreserved monthly parking permit for use in a City-owned or operated parking garage, without a charge, upon request from a resident of an occupied residential dwelling unit located in the City's CBD, subject to availability, until June 30, 2011.

- (ii) All residential parking permits under this Section C shall be provided as unreserved parking permits with the exception of a permit issued to residents of residential dwelling units which have a structural connection, such as a corridor, to a City owned or operated parking garage. Qualifying residents of such units will be provided one (1) reserved parking permit as an alternative to an unreserved permit at no charge per occupied dwelling unit, subject to availability, until June 30, 2011.
- (iii) Any additional permits (reserved or unreserved) will be provided at the then current posted monthly rate for that specific garage, subject to availability. The posted rate is subject to being changed by the City and the cost of such permits will reflect any such changes.

4. The number of permits to be offered for each garage for the Program is subject to the City's sole determination of the availability of such permits for each garage. If the City determines that no such permits are available for a particular garage, then no permits will be issued for that garage.

5. Residents in the CBD may apply and qualify for the above month to month residential parking permits subject to verification of residency. Proof of residency requires a residency document (s), which includes, but is not be limited to a signed lease agreement, deed, signed closing contract, property tax bill, or similar document for the residential dwelling unit the resident occupies. The City of Roanoke reserves the right to request proof of residency from any resident at any time, and will request such proof every six months after a resident's acceptance into the Program. If an additional parking permit is to be requested, the residency document(s) must contain the name of the additional resident requesting the additional permit.

6. A resident of the Central Business District is defined as a person who is living in the CBD who can show proof of residency through sufficient residency documents, as set forth above. The resident must also possess a current Virginia vehicle registration in the name of the resident and/or permanent occupant residing at the same address as the resident.

7. On or after June 16, 2008, new applicants will pay a one time non-refundable \$25.00 processing fee to enter the Program and shall be subject to all the terms and conditions contained in the City of Roanoke's Parking Permit Application. Applicants must complete a signed Parking Permit Application and pay a \$10.00 per card deposit in addition to the above processing fee in order to be fully eligible and qualified to participate in the Program.

8. The City's designated manager of the parking garage(s) shall enforce this Program in the City owned and/or operated parking garages.

9. The City shall not be held liable or responsible for theft from or damage to individuals or vehicles in City owned and/or operated parking garages. All users of the garages park at their own risk at all times.

10. The City may revise or terminate this Residential Parking Program at any time, subject to the approval of City Council.

11. The City Manager may take such further actions and/or adopt procedures to implement, administer, and enforce this Program.

12. The effective date of this Program shall be June 16, 2008, and extend through June 30, 2011, unless sooner modified or terminated by City Council. It is anticipated that this Program is to be replaced by a residential parking rate structure for the City's parking facilities in the CBD upon the Program's termination or expiration.

END